

## *Admissions Requirements*

Admission into the Joshua Career Institute (JCI) program is simple and straight forward. Students are expected to meet the admission requirements before full acceptance into any JCI programs. Upon acceptance, the student is contacted by the Admin Department. JCI reserves the right to terminate admission at any time if the admission requirements are not fully met.



All students are required to meet the following admission requirements:

1. Proof of education requirements
2. Proof of US Residency requirements.
3. Correctly and fully complete the admission package
4. Successfully complete the program orientation process

## *Material & Equipment Requirements*

To make your online experience enjoyable and trouble-free, students are required to meet the following material and equipment requirements before the online orientation date:

1. Own or have access to a computer or laptop with Windows 7 or better.
2. Laptop (with wireless mouse) must be compatible with Microsoft Office software, if you are not sure, e-mail [admin@joshuaci.com](mailto:admin@joshuaci.com).
3. Have access to High Speed Internet with Mozilla Firefox Browser.

4. Ensure that their computer or laptop is able to download software from the Internet.
5. Ensure that their computer or laptop is able to ***display*** Adobe PDF, Microsoft Word and Excel without problems.
6. Have an e-mail account which the student checks daily.
7. Install Microsoft Office 2010 or 2013 on their computer or laptop.
8. Please note that JCI does not provide technical support to students.